

**UNITED POOLS**  
 Phone: 844-POOL-MGT Fax: 678-999-5914  
 Email: HR@unitedpools.com Web: www.UnitedPools.com

**POOL PARTY REQUEST FORM**

United Pools is happy to supply lifeguards for your event this summer. We want your party to not only be fun, but also SAFE. This form will give you the necessary information for scheduling your party.

Reserving your lifeguard(s) is easy. Simply fill out the form below and send it into the United Pools office at least two (2) weeks prior to your event. Due to the large amount of summer pool parties we cannot guarantee lifeguards for your party if we do not receive this form and your payment fourteen (14) days prior to the event. The cost is \$28.50 per hour per lifeguard, plus a \$15.00 processing fee. If this form is submitted after the two (2) week minimum there will be a \$75.00 processing fee.

Pool Name	Party Date	Start Time	End Time
Sponsor's Name	Phone Number	# of attendees	age range
Sponsor's Address			
Will alcohol be served? (please circle one) YES NO			
An additional lifeguard will be required for any party when alcohol is served.			

# of attendees*	# of guards	Amount per hour	#of hours	processing fee	Total to be paid	Payment Method (circle one)
1-25	1	\$28.50		+\$15.00		Cash
26-50	2	\$57.00				Check
51-75	3	\$85.50				Credit Card
76-100	4	\$114.00				

\*Please note that "number of attendees" not only the estimated number of swimmers, but all party attendees.

**Inclement weather procedure: (please initial one):**

\_\_\_\_\_ I give United Pools the authority to cancel my party lifeguard(s) if there is inclement weather. United Pools will make the decision a minimum of two (2) hours prior to the party.

\_\_\_\_\_ I will contact United pools if there is inclement weather. Please note this notice needs to be received no less than two (2) hours prior to the party. If United Pools does not receive notice and the lifeguard(s) show up, they will be paid and now refund will be received.

Pool parties canceled by the sponsor with a minimum of a 24 hours notice will receive a full refund. Parties canceled with less than 24 hours notice will receive a 50% refund. If a party is canceled due to inclement weather, a full refund will be issued or have the option to reschedule. Refunds do not include the processing fees.

- Note:
1. If a pool party is not guarded with the correct number of guards United Pools reserves the right to shut down the party.
  2. United Pools cannot provide lifeguards for parties lasting later than 12:00am (midnight)
  3. In the event that a pool party extends beyond the original scheduled time, the sponsor agrees to pay additional charges to cover the lifeguards pay. The rate for this is \$32.00 per hour per lifeguard. The coverage cannot be prorated. Please be accurate when scheduling your party to avoid any additional charges! Lifeguards are not committed to working past party end times.
  4. Normal pool rules apply during parties, including safety breaks. These will be called at normal times.

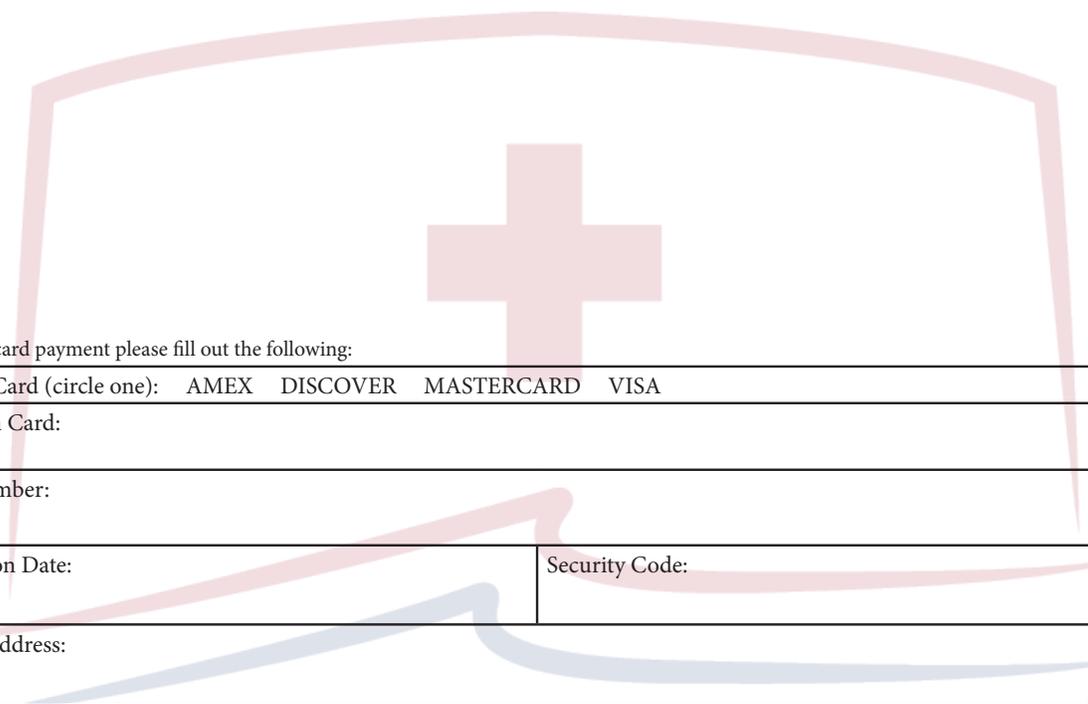
Sponsor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*If you are paying by cash or check please mail a copy of this form filled out completely with cash or check to:  
 United Pools 570 Colonial Park Drive Suite 306, Roswell, GA 30075.

\*If you are paying by credit card please fill out the credit card information below. Please email complete form to hr@unitedpools.com.  
 (All credit card charges are subject to a 3.58% processing fee)

Any additional information we need to know about your party or questions you have for United Pools:



For credit card payment please fill out the following:

Type of Card (circle one): AMEX DISCOVER MASTERCARD VISA	
Name on Card:	
Card number:	
Expiration Date:	Security Code:
Billing Address:	

<b>United Pools Office Use Only</b>	Guards
Confirmed with: _____ Date: _____	1. _____
Confirmed: YES NO	2. _____
Date Payment Received : _____	3. _____
Cash Check #: _____ Credit Card	4. _____
Invoice #: _____	